

Reviewing Manuscripts for Publication Workshop

Introduction

This workshop is part of the regular programme at ANZAHPE conferences. The Association is keen to develop the skills of reviewers for their journal, *Focus on Health Professional Education (FoHPE)*, and other health professional education journals.

This workshop is targeted at participants who either wish to become reviewers or who have already provided some reviews and would like some additional guidance for that role.

Aims:

Equipping and encouraging novice academics to engage with the task of reviewing manuscripts for publication.

Intended outcomes

1. Develop and improve reviewing skills
2. Gain an understanding of the publication process from submission to publication, with a particular emphasis on the role of the peer review.

Preparation

Participants will be required to do some preparatory work prior to attending.

A manuscript/sample of academic writing will be provided for participants to read and critically reflect upon.

Activities

Through group discussion, the participants and facilitators will share their experiences of reviewing and draw out some general principles.

The supplied sample manuscript/writing will be examined critically by participants, working in sub-groups facilitated by members of the Editorial Board. A summary of key issues will be presented in whole group discussion.

FoHPE's reviewing process will be used as an exemplar. A copy of the FoHPE reviewer guidelines will be provided.

Facilitators: The Editor and members of the Editorial Board of *Focus on Health Professional Education (FoHPE)*

Intended participants: This workshop is intended for novice reviewers.

This would include those who have never reviewed and those who have limited experience with reviewing for publication.